
COUNCIL

BULLETIN

Issue Number 26/2019
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Compiled, designed and produced by
Member Services

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Epping Forest District Council
www.eppingforestdc.gov.uk



PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnall Street Offices.
TBN	To be noted	HH	Homefield House
TBC	To be confirmed	ESC	Epping Sports Centre

Other venues are shown in full.

Week One: 8 July 2019 – 14 July 2019

Monday 8 July			
Tuesday 9 July	10.00am 7.00pm	Licensing Sub-Committee Stronger Council Select Committee Member Training – Code of Conduct (Repeat) - Cancelled	CC CC
Wednesday 10 July	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee East Area Planning Sub-Committee East	CR1 CC
Thursday 11 July	7.00pm	Cabinet	CC
Friday 12 July			
Saturday 13 July			
Sunday 14 July			

Week Two: 15 July 2019 – 14 July 2019

Monday 15 July			
Tuesday 16 July	2.00pm 7.30pm	Briefing - Mental Health Services in West Essex Overview and Scrutiny Committee	CC CC
Wednesday 17 July	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West	CR1 CC
Thursday 18 July	7.00pm	Finance and Performance Management Cabinet Committee	CC
Friday 19 July			
Saturday 20 July			
Sunday 21 July			

Week Three: 16 July 2019 – 22 July 2019

Monday 22 July			
Tuesday 23 July			
Wednesday 24 July	7.30pm	District Development Management Committee	CC
Thursday 25 July	7.00pm	Audit and Governance Committee	CC
Friday 26 July			
Saturday 27 July			
Sunday 28 July			

Week Four: 29 July 2019 – 4 August 2019

Monday 29 July			
Tuesday 30 July	7.30pm	Council	CC
Wednesday 31 July	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South	CR1 CC
Thursday 1 August			
Friday 2 August			
Saturday 3 August			
Sunday 4 August			

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

PART C - GENERAL INFORMATION

1. CONSTITUTION

An update to the Constitution was published on 28 June 2019. The update incorporates a number of revisions to the Scheme of Delegation to reflect the Council's management structure, pursuant to the authority granted to the Monitoring Officer by the Council at its meeting on 20 December 2018.

(Further information: Steve Tautz ext 4180)

2. CHAIRMAN'S DIARY (Pages 13 - 14)

Please see attached.

LICENSING ACT 2003

None this week

PLANNING

1. Appeals Lodged

EPF/012/19 – Envilles Farm Abess Road Little Laver Ongar CM5 0JH-Single storey side/rear extension and front cart lodge – Householder appeal – Caroline Brown ext.4182

EPF/0310/19 – 124 Queens road Buckhurst Hill Essex IG9 5BJ - Retrospective application for rear patio and horizontal fencing and wall to patio – Householder appeal – Sukhdeep Jhooti ext. 4298

EPF/0885/19 – Croft Cottage Tylers Road Roydon Essex CM19 5LJ -Proposed first floor side and rear extension with gable roof over, a hip to gable roof extension, front canopy and alterations to the front and side of the property. (Amendment to EPF/3353/18) – Householder appeal – Caroline Brown ext. 4182

2. Forthcoming Planning Inquiries/Hearings -

EPF/2499/17 – 13-15a Alderton Hill Loughton Essex IG10 3JD – 3rd September – 6th September 2019 – North Weald Airfield

3. Enforcement Appeals

ENF/0386/18 – White Lodge Cottage, Little Laver Road, Little Laver Essex CM5 0JF - Without planning permission the unauthorised demolition of a dwelling and erection of a new dwelling on the land – Written reps – Clare Munday ext. 4114

4. Appeal Decisions

EPF/0174/19 – 84 Lushes Road Loughton Essex IG10 3QB - Loft conversion including a new dormer extension to front and rear roof slopes including Juliet balcony to rear - Dismissed

EPF/0181/19 – 92 Alderton Hall Lane Loughton Essex IG10 3HD - Loft conversion with dormer extensions to front and rear roof slopes including Juliet balcony to rear – Dismissed

EPF/2875/18 – 5 Chestnut Avenue Buckhurst Hill Essex IG9 6EN - Prior approval application for a 6 metre deep single storey rear extension, height to eaves 2/3 metres and maximum height of 4 metres – Dismissed

EPF/2891/18 – 142 Buckhurst Way Buckhurst Hill Essex IG9 6HP - Demolition of a bungalow and construction of a two-storey block of x five flats with rooms in the roof – Dismissed

EPF/2958/18 – 7 Chester Path Loughton Essex IG10 2LN - Retrospective change of use from two storey side extension into separate residential accommodation –

Dismissed

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PROPOSED PLANNING ENFORCEMENT ACTION

None this week

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
Compliance Officer	Shannon Murphy	01992 564217

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

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Chairman's Events June

Date	Event	Venue	Attending
Friday 5 July	High Sheriff of Essex Garden Party	Maldon	Chairman of Council
Monday 8 May	Premier of We R Safe EF Youth Council Project	Civic Offices	Chairman of Council

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EPPING FOREST DISTRICT COUNCIL

Notification of Call-In of Portfolio Holder Decision under Paragraphs 45-52 of Article 6 (Overview & Scrutiny) of the Constitution

This form must be signed and completed and the original returned to the Proper Officer in person no later than the fifth working day following the publication of the decision to be called-in

Decision to be called-in:
Decision reference:
Portfolio:
Description of decision:
Reason for call-in

Members requesting call-in
(3 members of the Overview and Scrutiny Committee or 5 other members)

Members Name:	Signed:
Lead member:	
Office Use Only: Date Received:	

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